



U.S. Department
of Transportation

Federal Motor
Carrier Safety
Administration

ELDT

Entry-Level Driver Training Rule Implementation Checklist



For organizations that train entry-level CDL drivers

Do you meet all the requirements to provide entry-level driver training?

The Entry-Level Driver Training (ELDT) regulations establish the requirements that an entity must meet to be eligible to provide entry-level driver training. Before permitting drivers to take certain commercial driver's license (CDL) skills or knowledge tests, States verify that drivers have completed the required training with a provider listed on the Training Provider Registry. To register and remain listed on the Registry, training providers must meet all applicable Federal and State requirements. This guide is intended to assist providers in reviewing their training programs and ensuring they meet the ELDT requirements.

If FMCSA determines that a training provider does not meet all applicable requirements, FMCSA may remove the provider from the list of registered training providers.



What steps should you take before you register in the Training Provider Registry?

When registering, training providers are required to self-certify that they meet all applicable Federal and State requirements.



Do your entry-level driver training programs meet minimum Federal requirements?



Carefully review the requirements and make sure you meet the criteria for listing on the Training Provider Registry, or make any needed changes.

Curricula

- Does your entry-level driver training curricula meet the criteria set forth in [49 CFR part 380 appendices A through E](#), as applicable?

You can also [download the ELDT Curricula Summary](#) to review a quick overview of requirements for each type of entry-level driver training.

Facilities

- Do your classrooms and range facilities comply with all applicable Federal, State, and/or local statutes and regulations? (see [§ 380.709](#))

Instructors

- Do all of your behind-the-wheel (BTW) instructors and theory instructors meet the CDL, experience, and State qualification requirements set forth in [§ 380.713](#)?

State Licensing

- Is your operation licensed, certified, registered, or authorized to provide training in accordance with the applicable laws of any State where in-person training is conducted? (see [§ 380.703](#))

Vehicles

- Do all vehicles you will use in BTW training comply with applicable Federal and State safety requirements? (see [§ 380.711](#))
- Are all training vehicles in the same group and type that driver-trainees will operate for their CDL skills test?

Are you retaining the required records?



Do you have processes in place to retain the following for three years from the date created or received, per [§ 380.725](#)?

- Self-certifications by all accepted driver-trainees for BTW training attesting that they will comply with U.S. Department of Transportation regulations in parts 40, 382, 383, and 391, as well as State and/or local laws, related to controlled substances testing, age, medical certification, licensing, and driving record
- A copy of the driver-trainee's commercial learner's permit(s) (CLP(s)) or CDL
- Instructor qualification documentation
- Lesson plans for theory and BTW (range and public road) training curricula
- Records of individual entry-level driver training assessments

Are you prepared to assess the drivers you train?



Training providers must meet the requirements to determine, evaluate, and document driver-trainee proficiency.

- Are you using written or electronic assessments to determine driver-trainees' proficiency in the knowledge objectives in the theory portion of each unit of instruction in [appendices A through E of 49 CFR part 380](#), as applicable?
- Are you tracking the score to determine if each driver-trainee has received an overall minimum score of 80 percent on the theory assessment?
- Are your training instructors evaluating and documenting driver-trainees' proficiency in BTW skills in accordance with the curricula in [appendices A through D of part 380](#), as applicable?

Are you ready to register all your locations in the Training Provider Registry?



Once a training provider meets the requirements in [§ 380.703](#), it is eligible to register to be listed in the Training Provider Registry.

All training providers are required to register in the Training Provider Registry, even if they do not provide training to the public. Training providers will have the option not to list their contact information if they only offer training to select drivers through established arrangements.

Decide who will register your training provider.

Each training provider must select one representative to register the provider with FMCSA. Once the training provider registration is approved, the training provider representative will log in to the Training Provider Registry to provide location-specific information.

- If a training provider operates multiple locations, it must register each location.
- Once the training provider registration is approved by FMCSA, the training provider representative will also have the option to send an invitation to add users, allowing them to register and work in the Training Provider Registry on behalf of that training provider.

How will you submit information about the drivers you train to the Training Provider Registry?



Once a driver-trainee has successfully completed training, the training provider must submit that driver's information to the Training Provider Registry by midnight of the second business day after the driver completes training. States will only accept driver certification information submitted to the Registry to determine if the driver is eligible to take the applicable skills or knowledge test. If a State cannot verify a driver's eligibility for testing based on the information retained in the Registry, the driver will not be permitted to take the skills or knowledge test.

All registered training providers are able to log in to the Training Provider Registry to manually enter this information. Instructional guides are available at <https://tpr.fmcsa.dot.gov/Provider>.

Will you develop a web interface to the TPR Web Service?

Training providers with their own IT systems also have the option to set up a web interface to submit data via the TPR Web Service. For more information, visit <https://tpr.fmcsa.dot.gov/DeveloperToolkit>.

Looking for more information?

- Read the [ELDT regulations](#).
- Review the [TPR Training Provider factsheet](#) for an overview of the training provider roles and responsibilities.
- Review the [ELDT Curricula Summary](#) for an overview of the curricula requirements.
- Browse the [frequently asked questions](#).
- Visit the [Training Providers page](#) of the Training Provider Registry for additional resources and to sign up for email updates.