U.S. Department
of Transportation

**Federal Motor
Carrier Safety
Administration**

ELDT

Entry-Level Driver Training Rule Implementation Checklist

For organizations that train entry-level CDL drivers

Are you preparing for February 7, 2022?

Beginning February 7, 2022, per the Entry-Level Driver Training (ELDT) regulations, entry-level drivers will be permitted to take required commercial driver's license (CDL) skills or knowledge tests only if the State can verify that the driver has successfully completed the required training, administered by a registered training provider. The State will verify that drivers have completed required training by checking information stored in the Training Provider Registry before administering required skills or knowledge tests.

If FMCSA determines that a training provider does not meet all applicable requirements, FMCSA may remove the provider from the list of registered training providers.

TRAINING
PROVIDER REGISTRY

What steps should you take today to be ready to register in the Training Provider Registry?

Training provider registration is scheduled to begin in summer 2021. When registering, training providers will be required to self-certify that they meet ELDT requirements.

Do your entry-level driver training programs meet minimum Federal requirements?

Carefully review the requirements and make sure you meet the criteria for listing on the Training Provider Registry, or make any needed changes.

Curricula
☐ Does your entry-level driver training curricula meet the criteria set forth in 49 CFR part 380 appendices A through E, as applicable?

You can also download the ELDT Curricula Summary to review a quick overview of requirements for each type of entry-level driver training.

Facilities
☐ Do your classrooms and range facilities comply with all applicable Federal, State, and/or local statutes and regulations? (see §380.709)

Instructors
☐ Do all of your behind-the-wheel (BTW) instructors and theory instructors meet the CDL, experience, and State qualification requirements set forth in §380.713?

State Licensing
☐ Is your operation licensed, certified, registered, or authorized to provide training in accordance with the applicable laws of any State where in-person training is conducted? (see §380.703)

Vehicles
☐ Do all vehicles you will use in BTW training comply with applicable Federal and State safety requirements? (see §380.711)

☐ Are all training vehicles in the same group and type that driver-trainees will operate for their CDL skills test?

Are you retaining the required records?

Do you have processes in place to retain the following for three years from the date created or received, per §380.725?

☐ Self-certifications by all accepted driver-trainees for BTW training attesting that they will comply with U.S. Department of Transportation regulations in parts 40, 382, 383, and 391, as well as State and/or local laws, related to controlled substances testing, age, medical certification, licensing, and driving record

☐ A copy of the driver-trainee's commercial learner's permit(s) (CLP(s)) or CDL

☐ Instructor qualification documentation

☐ Lesson plans for theory and BTW (range and public road) training curricula

☐ Records of individual entry-level driver training assessments

Are you prepared to assess the drivers you train?

Training providers must meet the requirements to determine, evaluate, and document driver-trainee proficiency.

☐ Are you using written or electronic assessments to determine driver-trainees' proficiency in the knowledge objectives in the theory portion of each unit of instruction in appendices A through E of 49 CFR part 380, as applicable?

☐ Are you tracking the score to determine if each driver-trainee has received an overall minimum score of 80 percent on the theory assessment?

☐ Are your training instructors evaluating and documenting driver-trainees' proficiency in BTW skills in accordance with the curricula in appendices A through D of part 380, as applicable?

Will you be ready to register all your locations in the Training Provider Registry by summer 2021?

Once a training provider meets the requirements in § 380.703, **it will be eligible to register to be listed in the Training Provider Registry.**

All training providers are required to register in the Training Provider Registry, even if they do not provide training to the public. Training providers will have the option not to list their contact information if they only offer training to select drivers through established arrangements.

Decide who will register your training provider.
Each training provider must select one representative to register the provider with FMCSA. Once the training provider registration is approved, the training provider representative will log in to the Training Provider Registry to provide location-specific information.

• If a training provider operates multiple locations, it must register each location.

• Once the training provider registration is approved by FMCSA, the training provider representative will also have the option to send an invitation to add users, allowing them to register and work in the Training Provider Registry on behalf of that training provider.

How will you submit information about the drivers you train to the Training Provider Registry?

Once a driver-trainee has successfully completed training, the training provider must submit that driver's information to FMCSA's Training Provider Registry by midnight of the second business day after the driver completes training. States will only accept driver certification information from the Training Provider Registry to determine if the driver is eligible to take the applicable skills or knowledge test. If a State cannot verify a driver's ELDT completion based on the information that has been submitted to the Registry, the driver will not be permitted to take the skills or knowledge test.

All registered training providers will be able to log in to the Training Provider Registry to manually enter this information. Instructional guides will be available once the Registry is operational.

Will you develop a web interface to the TPR Web Service?
Training providers with their own IT systems also have the option to set up a web interface to submit data via the TPR Web Service. For more information, visit https://tpr.fmcsa.dot.gov/DeveloperToolkit.

Looking for more information?

• Read the ELDT regulations.

• Review the TPR Training Provider factsheet for an overview of the training provider roles and responsibilities.

• Review the ELDT Curricula Summary for an overview of the curricula requirements.

• Browse the frequently asked questions.

• Visit the Training Providers page of the Training Provider Registry for additional resources and to sign up for email updates.

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Learn more at: http://tpr.fmcsa.dot.gov/provider