

STUDENT

DRIVER

MINIMUM TRAINING REQUIREMENTS FOR Entry-Level Commercial Motor Vehicle Operators



NEXT EXIT

U.S. Department of Transportation Federal Motor Carrier Safety Administration



Agenda



THE ELDT REGULATIONS

What are they, and how do they improve safety?



CDL APPLICANT REQUIREMENTS

What do the ELDT regulations require of CDL applicants?

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TRAINING REQUIREMENTS

What theory and behind-the-wheel training must entry-level drivers complete?

4

TRAINING PROVIDER REQUIREMENTS

What do the ELDT regulations require of training providers?

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THE TRAINING PROVIDER REGISTRY

What is it, and how does it support the ELDT regulations?



USING THE TRAINING PROVIDER REGISTRY

How can CDL applicants, training providers, and licensing agencies use the Registry?

The ELDT Regulations



What are the Entry-Level Driver Training (ELDT) regulations?



 ELDT regulations set minimum Federal requirements for theory and behind-thewheel training.

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Entry-level large truck and bus drivers must complete required training before testing for certain types of commercial driver's licenses (CDLs) and certain CDL endorsements.



 States may have requirements that exceed the Federal requirements.



How does ELDT improve safety on our Nation's roads?

- Ensures that only qualified drivers receive a new CDL, a CDL upgrade, or a school bus (S), passenger (P), or hazardous materials (H) endorsement.
- Sets a national baseline for entry-level driver training.
- Identifies standards that training providers must meet.
- Gives States information they need at critical safety checkpoints.
- Further ensures that drivers operate commercial motor vehicles (CMVs) safely and meet their operational responsibilities.

CDL Applicant Requirements



The ELDT regulations establish minimum training standards for entry-level drivers.

This includes individuals applying for:

A Class A or Class B commercial driver's license (CDL) for the first time

An upgrade of an existing Class B CDL to a Class A CDL A hazardous materials (H), passenger (P), or school bus (S) endorsement for the first time

 The rule does not cover individuals for whom States have waived the CDL skills test under <u>49 CFR 383</u>.



What do the ELDT regulations require of CDL applicants?

- Entry-level drivers must complete the applicable training from a registered training provider.
 - Must be completed prior to taking a CDL skills test or, if applying for the H endorsement, knowledge test.
 - Individuals who obtain a commercial learner's permit (CLP) on or after February 7, 2022 are required to meet the ELDT requirements.
 - Individuals who obtained a CLP before February 7, 2022 are not subject to the new ELDT regulations, so long as they obtain a CDL or endorsement before their CLP (or renewed CLP) expires.



ELDT Applicability If > Then

A driver holds a CLP that was issued before February 7, 2022	The driver is not required to complete entry-level driver training, as long as the driver obtains a CDL before the CLP expires.
A driver was issued a CDL or an S, P, or H endorsement before February 7, 2022	The driver is not required to complete entry-level driver training for the previously-issued license or endorsement, even if it has since lapsed.
A driver holds a CLP that was issued before February 7, 2022, but the CLP expires before the driver applies for their CDL	The driver must complete the required entry-level driver training before being permitted to take the CDL skills test.
A driver obtains a CLP on or after February 7, 2022…	The driver must complete the required entry-level driver training before being permitted to take the CDL skills test, S or P skills test, or H knowledge test.
A driver held a CDL prior to the compliance date, and applies for an upgrade to a higher class of CDL, or an S, P, or H endorsement for the first time on or after February 7, 2022	The driver must complete the required entry-level driving for the class of CDL to which the driver is upgrading or the endorsement(s) for which the driver is applying before being permitted to take the applicable CDL skills test or H endorsement knowledge test.

Training Requirements



What training will CDL applicants receive?

Entry-level drivers must receive training and demonstrate proficiency in the following areas:



- Lectures, demonstrations, computerbased, online learning, etc.
- May use a simulator
- No minimum number of hours; trainees must score at least 80% on assessment
- Training topics include:
 - Basic Operation
 - Safe Operating Procedures
 - Advanced Operation Procedures
 - Vehicle Systems and Reporting Malfunctions
 - Non-Driving Activities (e.g., Hours of Service)



BEHIND-THE-WHEEL (BTW) TRAINING

- Actual operation of a CMV
- Takes place on a range or public road
- May not use a simulator to meet requirements
- No minimum number of hours, training provider will determine driver's proficiency
- Basic vehicle control skills and mastery of basic maneuvers

States may have requirements that exceed the Federal requirements.



Training Requirements

- Theory and BTW trainings may be delivered by different training providers.
 - Both training providers must be registered/listed on the Training Provider Registry.
 - Both training providers must separately submit driver training information.
- BTW range and BTW public road trainings must be provided by the same training provider.
- Driver-trainees must complete both the theory and BTW portions of training within one year of each other.



Training Requirements (continued)

BTW Public Road

- Instructors must cover all topics listed and "determine and document that each driver-trainee has demonstrated proficiency in all elements of the BTW curriculum unless otherwise noted."
 - See Appendices A and B to Part 380.
- Does not allow for "test outs" of skills training on either range or public road.

Training Provider Requirements



What is a training provider?

An entity that is listed on the FMCSA Training Provider Registry.

May include:

- Training schools
- Educational institutions
- Rural electric cooperatives
- Motor carriers
- State/local governments

- School districts
- Joint labor management programs
- Owner-operators
- Individuals



Training Provider Requirements

Entities wishing to provide entry-level driver training must **register** on the Training Provider Registry and **self-certify** that they meet all FMCSA requirements that apply to:



For full training provider requirements, see 49 CFR part 380 subparts F & G.





Registering with FMCSA

- ► For more information: § <u>380.703</u>
- To be authorized to provide entry-level driver training, training providers must register with FMCSA.
- During registration, training providers must self-certify that they meet all applicable Federal and State requirements.
- Only registered training providers will:
 - Be listed on the Training Provider Registry website.
 - Be able to submit driver training certification information to FMCSA.
- Training providers are required to register even if they do not provide training to the general public.
 - Providers may omit their contact information from the public list.





Curricula

Training providers must cover all topics described in <u>49 CFR part</u> <u>380 appendices A through E</u>, as applicable

- There is no required minimum number of instruction hours.
- Separate training providers may deliver the theory and behindthe-wheel (BTW) portions of the training, but both portions of BTW training must be delivered by the same training provider.
- Driver-trainees must complete both the theory and BTW portions of training within one year of each other.
 - Except for individuals seeking the H endorsement
- A simulation device cannot be used for BTW instruction, but can be used as part of theory instruction.



► For more information: §§ <u>380.713</u>, <u>389.605</u>

- Theory and BTW instructors must hold a CDL of the same (or higher) class and with all endorsements necessary to operate the CMV for which training is to be provided.
- They must also have either:
 - At least two years of experience driving a CMV requiring a CDL of the same (or higher) class and/or the same endorsement; or
 - At least two years of experience as a behind-the-wheel CMV instructor.
- If an instructor's CDL has been cancelled, suspended or revoked due to offenses identified in § 383.51, the instructor is prohibited from teaching for two years following the date his/her CDL is reinstated.



Facilities
 ▶ For more information: § 380.709

- Classroom and range facilities must comply with all applicable Federal, State, and/or local statutes and regulations.
 - "Range" means an area that:
 - 1. Is free of obstructions;
 - 2. Has adequate sight lines; and
 - 3. Enables the driver to maneuver safely and free from interference from other vehicles and hazards.
 - Training providers may conduct BTW range training in *any* area that meets the three above requirements. They are not required to maintain or rent a private facility or space.
 - If range training is conducted in publicly accessible area, all CLP requirements also apply.





- Vehicles must comply with applicable Federal and State safety requirements.
- Vehicles must be in the same group and type that drivertrainees intend to operate for their CDL skills test.





- Training providers must be licensed, certified, registered, or authorized by the State where the training is conducted, as applicable.
 - Note: Some States may not have instructor certification requirements for entry-level driver training providers.
- Training providers offering online content exclusively are not required to meet State qualification requirements for theory instructors.





Theory Training

- Training providers must use assessments (in written or electronic format) to determine trainees' proficiency with all units in the theory curriculum.
- Students must earn a minimum overall score of 80 percent.

BTW Training

- Training instructors must evaluate and document a trainee's proficiency in BTW skills.
- Training instructors must document the total number of clock hours each trainee spends to complete the BTW curriculum, but there is no minimum number of training hours required.





Driver Training Certification

- The following training certification information must be submitted to the Training Provider Registry by midnight of the second business day after each student completes training:
 - Driver-trainee name, date of birth, and license/permit number and State of issuance.
 - CDL class/endorsement and type.
 - Specifics about the type of training completed (for example, theory or BTW).
 - Score on written theory assessment (if applicable).
 - Total number of clock hours spent BTW (if applicable).
 - Date of successful completion of training.





Documentation and Record Retention

- ► For more information: § <u>380.725</u>
- All training providers must retain specific records, including:
 - Self-certifications by accepted driver-trainees for BTW training attesting that they will comply with U.S. Department of Transportation regulations, as well as State and/or local laws related to controlled substances and alcohol testing, age, medical certification, licensing, and driving record.
 - A copy of the trainee's CLP or CDL.
 - Instructor qualification documentation.
 - Lesson plans for theory and BTW (range and public road) training curricula.
 - Records of individual entry-level driver training assessments.
- Records must be maintained for at least 3 years.





- Training providers must allow FMCSA or its authorized representative to audit their operations.
 - If FMCSA determines that a training provider does not meet all applicable requirements, FMCSA may remove the training provider from the Registry.
 - Any training conducted after a training provider's removal date will be considered invalid.
 - Training providers who wish to remain listed on the Registry may appeal FMCSA's decision or take corrective action.





Maintaining Registration

- ► For more information: § <u>380.719</u>
- Within 30 days of a change

Update your registration with any changes to key information, such as:

- Name, address, phone number.
- Type(s) of training offered.
- Training provider status.
- Change in State licensure, certification, or accreditation status.

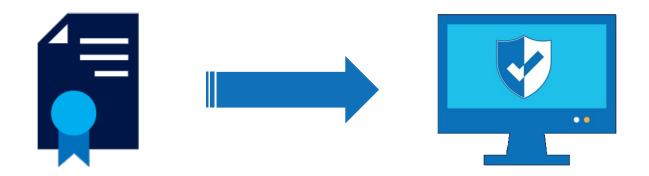
Biennial update

Confirm your Training Provider Registry registration biennially, even if nothing has changed.



Training Provider Requirements – Submitting Driver Data

- After a driver successfully completes the required training, the training provider must electronically submit the driver-trainee's training certification information to the Training Provider Registry.
 - Must be submitted by midnight of the second business day after the driver-trainee completes the training.



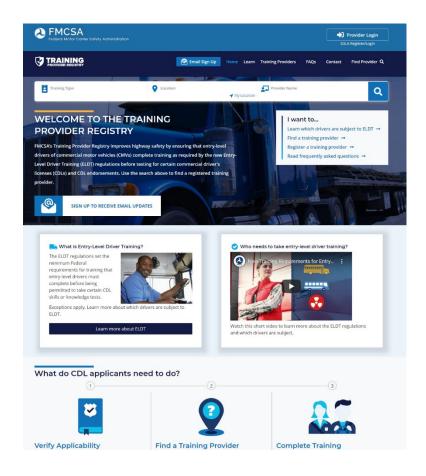
The Training Provider Registry



What is the Training Provider Registry?

- An FMCSA web system that:
 - Lists training providers eligible to provide entry-level driver training.
 - Retains a record of drivers that have successfully completed entry-level driver training.

Ensures compliance with lifesaving Entry-Level Driver Training regulations





How does the Training Provider Registry support ELDT?





ELDT and the Training Provider Registry



- CDL applicant (driver) searches the list of training providers on the Training Provider Registry.
- Driver contacts the training provider and secures their services outside the Training Provider Registry, and successfully completes required training.





- Training provider submits driver training certification information to FMCSA electronically via the Training Provider Registry.
- Driver information must be submitted by midnight of the second business day after the driver-trainee completes the training.
- Must be done for each student when that student completes a training program.





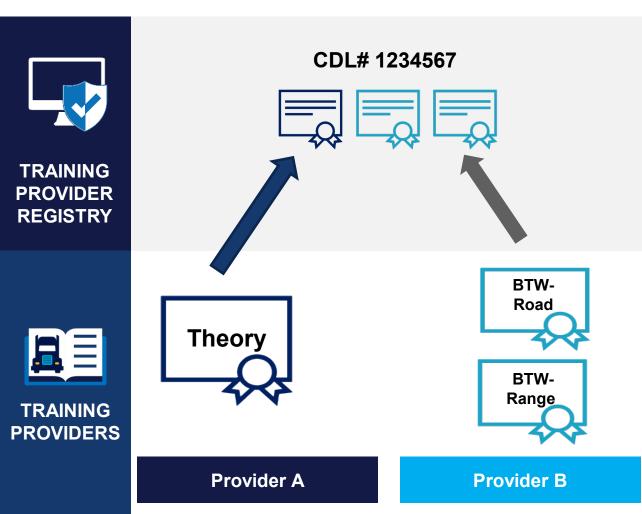
 FMCSA will retain the driver training certification information securely in the Training Provider Registry.





The State, prior to administering the relevant skills or knowledge test, must use information from the Training Provider Registry to verify that the driver has competed required training.





The Registry is set up to accept submissions from multiple providers.

EXAMPLE:

- Provider A submits certification for the theory training the driver completed with them.
- Provider B submits certification for the BTW training completed with them.
- All records are tied to CDL# 1234567 and can be queried by a State, the driver can also view their complete record.

Using the Training Provider Registry



Drivers: Determine ELDT Applicability

- Drivers should first determine if they are required to complete entry-level driver training.
 - Carefully review the regulations found in the Code of Federal Regulations (CFR), title 49, part <u>380, subpart F</u>.
- FMCSA has prepared these materials to assist drivers:
 - Download the <u>ELDT Applicability</u> <u>Factsheet</u>.
 - Watch the "<u>Who needs to take</u> <u>entry-level driver training?</u>" <u>video</u>.
 - Read the scenarios listed on <u>https://tpr.fmcsa.dot.gov/Learn/</u> <u>ELDT</u>.

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I was issued a CDL before Fe	bruary 7, 2022.				Y

Do you need to find a training provider?

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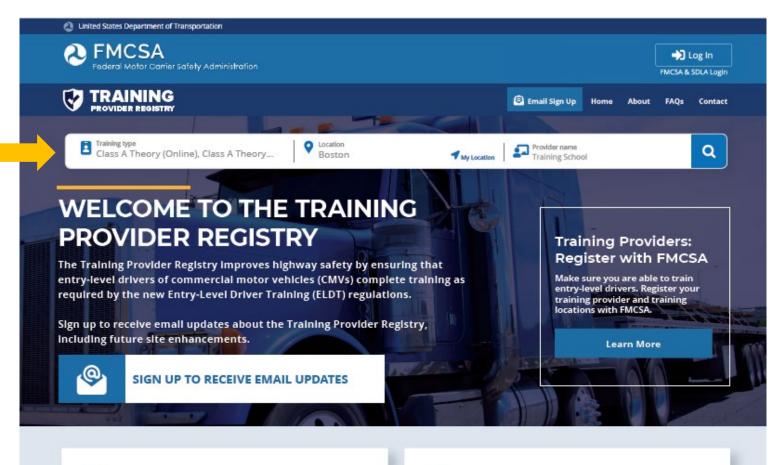
Drivers: Select a Provider

- Drivers are strongly encouraged to use care when selecting a training provider that will help them meet their specific ELDT needs.
 - Understand your training needs.
 - Use the Training Provider Registry to find the provider that meets your needs.
- FMCSA has prepared these materials to assist drivers:
 - Download the <u>Selecting a</u> <u>Training Provider Checklist</u>.
 - Visit the <u>entry-level driver</u> <u>webpage</u>.

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Drivers: Search for a Training Provider

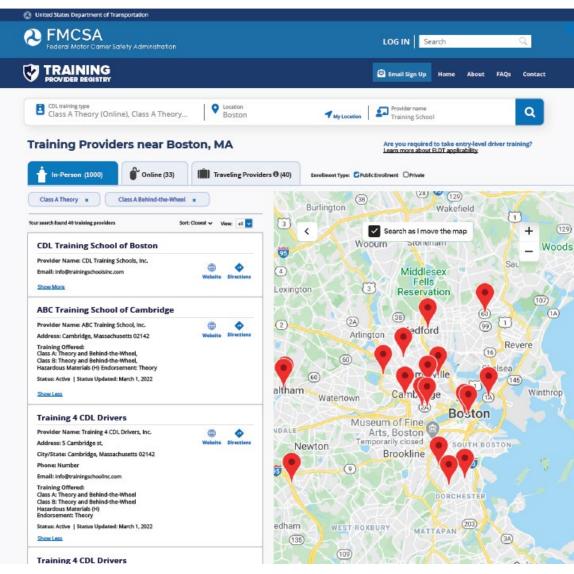


What is Entry-Level Driver Training?

Who needs to take entry-level driver training?



Drivers: Search for a Training Provider (continued)



Results list has 3 tabs:

- In-person training locations.
- Online training.
- Traveling training providers



Drivers: Search for a Training Provider (continued)

United States Department of Transportation & FMCSA Federal Motor Carrier Safety Administration	
	🖻 Email Sign Up Home Learn 1
Training Type	 Location 1 Hampshire St, Cambridge, MA 02139, USA
Training Locations	Are you required The ELDT regulation which training. Are
🔏 In-Person (373) 💣 Online (20)	ng Provider (0) Public enrollment only 0
North American CDL Trainers	Map Satellite
Provider Name: North American CDL Trainers LLC Address: 9876 Anywhere Road, Concord, MA 017412 Phone:+1 999-555-5678 Show More	Directions roton Stowe Williston Montpeller
Anytown Community College - City Cam	pus Notice 🙆 debuy
Provider Name: Anytown Community College Address: 123 Main St, Boston, MA 02144 Phone: +1 999-555-0001 Email: CDLschool@example.com Training Offered: Class A: Theory	Website Directions
Notice of Proposed Removal Issued FMCSA has advised this training provider of the ner action in order to remain listed on the Training Pro failure to take corrective action will result in the pro from the Training Provider Registry.	vider Registry;

- This notice indicates that FMCSA has notified a training provider about the need to take corrective action.
- For more information on the process for removal from the Registry, see 49 CFR <u>380.721</u> and <u>380.723</u>.



Drivers: Check Your Record

- Driver-trainees can use the Record Check feature to see the certification information they have in the Registry.
- Drivers will enter their name, CLP/CDL information, and answer a question about their training record to verify their identity.
- Visit <u>https://tpr.fmcsa.dot.gov/Check</u>.

3 TRAIN		🕑 Email Sign Up Hor	ne Learn Training Providers	FAQs Contact Find Provider C
0	Success The training certification record ma	stching the information you provided is b	elowa.	Incorrect information? If you believe there are errors in your training certification record,
raining	Records for: Examp	le Driver, US-MA-12345	67, 1/1/1980	contact your training provider and confirm they have correctly entered your information in the Training Provider Registry.
Training	Location	Date	Score/Hours	maning rowber negaciy.
Class A CDL				
	Example Training Provider	Completed: 2/28/2022	80%	



Training Providers: Registration

Are you ready to register?

- Ensure your curricula, documentation, vehicles, etc. meet the minimum ELDT standards.
- When you register, you must self-certify that you comply with all applicable Federal and State requirements.
- For a complete list of training provider requirements, visit <u>49 CFR part 380 subparts F and G</u> and <u>appendices A</u> <u>through E</u>.



Training Providers: How to Register

- One representative from the company/ organization completes the provider registration.
- After provider registration is approved, user can invite additional users to access that company/ organization account.





Training Location Registration

 Once FMCSA has approved the training provider (company) registration, the provider must log in to register their training location or locations.



Location information is needed to:

- Appear in the training provider search
- Submit driver training certification information



Training Providers: Register Your Location(s) (continued)

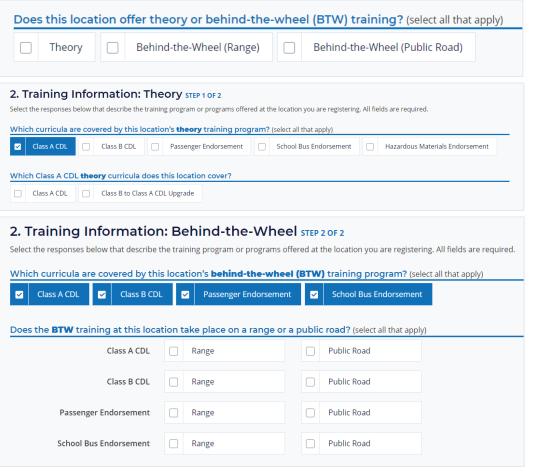
- 1. Click **Register Locations** in the Training Provider Portal (login required).
- 2. Follow the prompts to complete provider registration.
 - Download the Registration Guide on the Trainings Providers page: <u>https://tpr.fmcsa.dot.gov/Provider</u>
- 3. Once FMCSA has approved the location, you may submit driver training certification records for training conducted *at that location*.





Training Providers: Register Your Location(s) (continued)

- When registering your location(s), be sure to select all types of training offered at that location.
- Providers are only be able to submit certification information for trainings included in the location registration.
- Registered providers can update location registration for accuracy at any time.





Training Providers: Submitting Driver Training Certification Information

PROVIDER REG	NG			Email Sign I	lp Home	Learn	Training	Providers	FAQs	Contact	Find Provider O
MY PORTAL	Manage Records	lanage Provider	Manage Locatio	ns Manage	ccess						
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Location and Training Information

Select the registered training location where the driver completed training and enter the driver's training information. If you do not see the correct information below, go to Manage Locations and ensure you have properly registered your training location.

Training Location		Class/Endors	ement		
CDL Training School		Class A CDL		~	Providers have the option to assign a local identifier to each record. This internal ID will be
Training Type Theory Assessr		ent Score Training Completed on		on	visible in your Training Provider Portal, but will
Theory 🗸	80		02/26/2022		not be included in responses to State queries.
					Internal ID (optional)

- Registered training providers will log in to the Training Provider Portal.
- Select Manage Records > Submit a New Record.
- Enter the information.
- Must select from a registered training location.



Training Providers May Use TPR Web Service (Optional)

The TPR Web Service submission option may be a good fit for training providers that:

- Anticipate submitting a significant number of driver training certifications on a regular basis.
- Have an existing IT system to track driver training results.
- Have an IT support team that can update your IT system to interface with TPR Web Service, per the technical specifications in the Web Services Development Handbook.

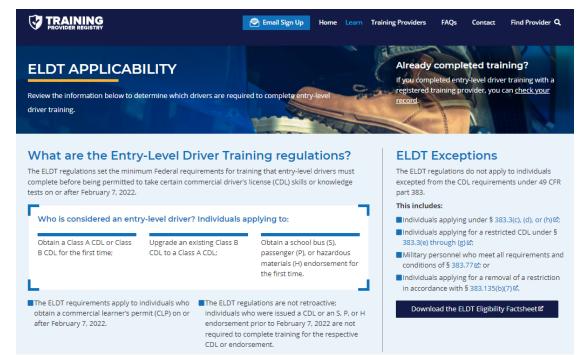
Learn more at https://tpr.fmcsa.dot.gov/Learn/ DeveloperToolkit





Resources from FMCSA

- Visit the TPR website: <u>https://tpr.fmcsa.dot.gov</u>
 - Sign up for email updates from FMCSA
 - Find answers to frequently asked questions
 - Access developer materials to help you build a connection to the TPR Web Service





Questions?



To learn more about ELDT and the Training Provider Registry, visit: https://tpr.fmcsa.dot.gov



You can also contact FMCSA's TPR Team: https://tpr.fmcsa.dot.gov/#contact